



## APPLICATION FORM FILLING INSTRUCTIONS

### APPLICATION MUST BE MADE ON THE FUNDS PRINTED FORM OR A LEGIBLE PHOTOCOPY THEREOF

#### 1. Individual Pakistani National Resident in Pakistan:

In case of individual investors, an attested copy of CNIC must be enclosed and the number indicated against the name(s) of applicant(s). Copy of the CNIC can be attested by any Federal / Provincial Government Gazetted Officer, Councillor, Bank Manager, Oath Commissioner or Head Master of High School. Original CNIC, along with one attested photocopy, must be produced for verification, to the branch at the time of presenting an application. The attested photocopy will, after verification, be retained by the bank branch along with the application. In case of a difference of signature (s) with the bank and on the CNIC, both signatures should be affixed on the Application Form.

#### 2. Individual Pakistani National Resident in a Country in which Bankers have been Appointed:

An attested copy of the passport, showing the first two pages, must be enclosed and the passport number indicated against the name(s) of applicant(s). Copy of the Passport can be attested by the Pakistani Embassy/Consulate in the country, Head Master of the Pakistani School, Notary Public or by the Bank Manager concerned.

#### 3. Corporate Bodies Resident in Pakistan or with Branch Resident in Pakistan:

Applications made by corporate bodies including companies, pension/gratuity funds/trusts, branches of companies and other legal entities must be accompanied by an attested copy of their Memorandum and Articles of Association, registration in Pakistan or equivalent instrument/document. Where applications are made by virtue of Power of Attorney, the same must be lodged with the application. Copy of such documents can be attested by any Federal / Provincial Government Gazetted Officer, Councillor, Bank Manager, Oath Commissioner or Head Master of High School.

#### 4. Foreign Investors with Special Convertible Rupee Account (SCRA) in Pakistan:

Application by foreign nationals and non-resident companies will be accepted in Pakistan provided they are made through a cheque drawn on a SCRA. The application must be accompanied by an attested copy of the Passport for individuals or a copy of their Memorandum and Articles of Association or equivalent instrument/document in case of a legal entity. Where applications are made by virtue of Power of Attorney, the same must be lodged with the application. Copy of such document(s) should be attested by the branch manager of the bank in which the SCRA is opened.

Remittance for the full amount must be forwarded to any one of the Bankers to the Issue named in the Offering Document. Payment should be in the form of cheque or draft payable to the Bankers to the Issue "MCFSL TRUSTEE PAKISTAN CAPITAL PROTECTED FUND (FIXED INCOME SECURITIES)" and crossed "A/C PAYEES ONLY" and must be drawn on the bank branch to which the application has been sent.

#### 5. Corporate Bodies Resident in a Country in which Bankers have been Appointed:

Applications made by corporate bodies including companies, pension/gratuity funds/trusts, branches of companies and other legal entities must be accompanied by an attested copy of their Memorandum and Articles of Association or equivalent instrument/document. Copy of the document can be attested by the Pakistani Embassy/Consulate in the country, a local Chamber of Commerce, Notary Public or by the Bank Manager concerned.

#### 6. Other Instructions

- i) Only one application will be accepted against each account. In case of joint accounts, one application will be accepted in the name of each of the joint account holders. No application will be accepted in the name of a person shown as minor in the records of the bank.
- ii) Applicants must give their bank account numbers.
- iii) Joint applications from more than four persons will not be accepted. In case of joint applications, each party must sign the application form and submit copies of their attested CNIC/Passport (in case of overseas Pakistanis and Foreign nationals). Where any amount is refundable, in whole or in part, the same will be refunded by cheque, by post, or through the bank where the application was lodged, to the person named first on the Application Form without interest, profit or return.
- iv) All applications must bear the signature and address corresponding with that recorded with the bank in the applicant's account.
- v) Copies of the Offering Document and Application Forms can be obtained from the Asset Management Company - Arif Habib Investments Limited (formerly: Arif Habib Investment Management Ltd).
- vi) Applications are not to be made by minors and persons of unsound mind.
- vii) No receipt will be issued for payment made with the application but an acknowledgement will be forwarded in due course. Arif Habib Investments Ltd. (formerly: Arif Habib Investment Management Ltd.) will issue provisional acknowledgement for applications lodged with them. No interest or profit will be payable in respect of the refunded amount.
- viii) Fictitious and multiple applications are prohibited, and such applicant's money shall be liable to confiscation under section 18-a of the Securities and Exchange Ordinance, 1969.
- ix) It would be permissible for a bank to refund subscription money to unsuccessful applicants having an account in their bank by crediting such account instead of remitting the same by cheque, pay order or bank draft. Applicants should therefore, not fail to give their bank account numbers.
- x) Allotment shall be made in accordance with the instructions of the Securities & Exchange Commission of Pakistan.
- xi) Applications which do not meet with the above requirements or applications which are incomplete will be rejected. Subscription money in respect of rejected applications shall not be refunded without the approval of the Securities and Exchange Commission of Pakistan.
- xii) The basis of allotment shall be as follows:
  - a) Application for the Units below the total value of Rs. 5000/- shall not be entertained.
  - b) If the Units to be issued to the general public are sufficient for the purpose, all applications shall be accommodated.
  - c) Allotment of Units will be subject to scrutiny of application for subscription.
- xiii) Institutional clients shall attach 1) Articles and Memorandum of Association 2) Certificate of Incorporation 3) List of Directors with CNIC Copies 4) Board Resolution 5) NTN of the Institution with Tax Status 6) Other incorporation document(s).

Applications may be submitted at designated branches of

ARIF HABIB INVESTMENTS LTD.  
STANDARD CHARTERED BANK LTD  
DEUTSCHE BANK AG.  
HABIB METROPOLITAN BANK LIMITED  
BANK AL HABIB LIMITED

For obtaining a detailed offering document or other information, kindly visit: [www.arifhabib.com.pk](http://www.arifhabib.com.pk) OR  
call Toll Free 0800-02020 or UAN: 111-468-378 (111-INVEST)\*